

IT Research and Advisory Services [T047]
Buyer's Guide

Purpose

This guide provides summarized information for the buyer of active, enterprise contract products and services. By clicking on quick links — [underlined, blue-colored words or sentences](#) — one is redirected to various documents; such as, the awarded contract, the Invitation to Bid (ITB), guides and brochures that will assist in building a purchase order for the products and services on the specific contract, and in some guides allow direct access to the e-mail addresses or Web sites of vendor contacts.

Award Date	Duration	Estimated Re-bid Year
09/01/2010	4 years	2014

Description

The goal of this contract is to provide a wide range of subscription-based IT Research and Advisory Services ranging from basic development up to and including a multifaceted IT Research and Advisory capability to entities within the State of Alabama.

Agency IT staff maintains an extensive computing environment to meet its customers' needs. The IT staff constantly investigates improved methods to provide services through the use of new technology and requires access to the most current information, research, trends, recommendations, and advice on technology. This may include advice from industry experts as well as experience from peers.

Therefore, this contract makes available subscription-based IT Research and Advisory Services meeting the requirements and provisions stated within the contract and ITB. Rapid access to high quality information and analytical, advisory services is expected to assist the entity in the following:

- policy making
- resource planning and management
- project development
- management and evaluation
- vendor/supplier assessments
- purchase decisions
- contract negotiations
- industry trend analysis

The entity expects the information content and the advisory services to be accurate, clear, relevant, timely, comprehensive, unbiased, and of high quality.

There are ten (10) different commodities that the entity may choose from and each has specific deliverables. Please review the contract, ITB and/or the Product Guide to determine which service is required. Note that each commodity has a separate unit price. Since this is a single source (vendor) based contract please contact the person named in the Product Guide for guidance.

Contract Notice of Award

[Link to Contract](#)

Original ITB

[Link to ITB](#)

Product Guide & How to Order

Use the [Product Guide](#) to obtain the summarized contract information such as; company names, catalog links, discount rates, product descriptions, and contact information. If applicable and if available, link to the vendor's website to review the product line and determine all specifications for the product or service that you wish to purchase. If the website offers capabilities such as; product comparisons and fill-a-cart or creation of a basket for purchasing, then take advantage of those features. Finally, complete a purchase order for one item and [print the](#)

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completed purchase order to use as a worksheet. You cannot purchase the product from the vendor's site, but the worksheet will assist with your State purchasing request.

Employee Discount

Not applicable for this contract.

Vendor Brochure

Links or complete brochures will be provided when available from the vendor.