STATE OF ALABAMA

Information Technology Policy

Policy 600-02_RevA: Information Security for Service Providers

The State of Alabama receives information technology services and support from contractors and service providers. It is essential that service providers and contract personnel adhere to State and agency information security policies and standards. It is important to manage service provider access and to establish contract language and agreements that ensure the security and confidentiality of State information and systems.

OBJECTIVE:
Ensure the appropriate levels of security on all systems supported by and provided by external service providers. This policy extends State IT Policy 600-01: Commitment to Information Security, with additional responsibilities required to manage service provider access to State information and systems.

SCOPE:
This Information Security Policy applies to all providers of information technology services (contractors, vendors, and business partners) for all State-managed information system resources and to all other personnel who procure, support, or manage service providers.

RESPONSIBILITIES:
Information security requirements shall be included in contracts and statements of work whenever possible.

Service provider access to information technology resources shall be limited to only the minimum privilege and access level required to complete their tasks.

All service provider personnel with access to Sensitive or Confidential information must sign a Non-Disclosure Agreement (NDA).

Any service provider systems or software placed on State-managed networks or systems shall be configured to comply with applicable State and agency information security policies and standards.

ENFORCEMENT:
Refer to Information Technology Policy 600-00: Information Security.

By Authority of:

Chief Information Officer — Date 6/6/02

Policy History

Version	Release Date	Comments
Original	12/05/05	
Rev A	6/8/2006	Revised Objective and changed NDA requirement.